



Appendix C – District & School Location Codes

District and Location Codes are loaded on the STARS web site at:
www.ped.state.nm.us/stars/documentation.html

Appendix D – Other Code Sets

1. Degree Institution Codes (Staff & Staff Snapshot Templates)

A. New Mexico Institutions of Higher Education

Code	Higher Ed Institution	Code	Higher Ed Institution
55	University of New Mexico	68	Institute of American Indian Art
56	New Mexico State University	69	Luna Vocational-Technical Institute
57	New Mexico Highlands University	70	Navajo Community College
58	Western New Mexico University	71	New Mexico Junior College
59	Eastern New Mexico University	72	Northern New Mexico Community College
60	New Mexico Institute of Mining and Technology	73	San Juan College
61	University of Albuquerque	74	Santa Fe Community College
62	College of Santa Fe	75	Mesa Technical College
63	College of the Southwest	76	Clovis Community College
64	St. John's College	77	Southwestern College (Santa Fe)
65	New Mexico Military Institute	78	Wayland Baptist University
66	College of Artesia	79	University of Phoenix
67	Central New Mexico Community College	80	Western Governor's University
		00	Non-Degree

B. State Codes

Code	State	Code	State	Code	State
01	Alabama	18	Kentucky	35	Ohio
02	Alaska	19	Louisiana	36	Oklahoma
03	Arizona	20	Maine	37	Oregon
04	Arkansas	21	Maryland	38	Pennsylvania
05	California	22	Massachusetts	39	Rhode Island
06	Colorado	23	Michigan	40	South Carolina
07	Connecticut	24	Minnesota	41	South Dakota
08	Delaware	25	Mississippi	42	Tennessee
09	District of Columbia	26	Missouri	43	Texas
10	Florida	27	Montana	44	Utah
11	Georgia	28	Nebraska	45	Vermont
12	Hawaii	29	Nevada	46	Virginia
13	Idaho	30	New Hampshire	47	Washington
14	Illinois	31	New Jersey	48	West Virginia
15	Indiana	32	New York	49	Wisconsin
16	Iowa	33	North Carolina	50	Wyoming
17	Kansas	34	North Dakota	51	Outside USA



2. Termination Codes (Staff & Staff Assignment Templates)

In STARS, Termination Codes are used to describe why a staff member is no longer with a district.

Code	Termination Description
1	Left NM and teaching in other state
2	Left for reasons other than retirement
3	Left to teach in private school in NM
4	Went to other pub/charter NM district
5	Took non-teaching position in district
6	Died
7	Retired
8	Personal Reasons
9	Non-Renewal of Contract
10	Non-Renewal of Teaching License
11	Discharged prior to end of contract
12	Resigned prior to completion of contract
13	Reduction in force/staff
14	Leave of absence
15	Military Service
16	Teaching in Another Country
17	Peace Corps/ACTION
18	Completion of Short Term Contract
99	Unknown Reason

3. Item Description (Assessment Fact Template – Field 4)

Item Description Code	Item Description
Following values to be used with TEST DESCRIPTION (field #2) = EARLY CHILDHOOD. These assessments are required at each reporting period.	
SOCIAL EMOTIONAL ENTRY	Early Childhood social emotional assessment for 3Y/4Y
LANGUAGE ACQUISITION ENTRY	Early Childhood language acquisition assessment for 3Y/4Y
BEHAVIOR ENTRY	Early Childhood behavior assessment for 3Y/4Y
SOCIAL EMOTIONAL PROGRESS	Early Childhood social emotional assessment for 3Y/4Y
LANGUAGE ACQUISITION PROGRESS	Early Childhood language acquisition assessment for 3Y/4Y
BEHAVIOR PROGRESS	Early Childhood behavior assessment for 3Y/4Y
Following values to be used with TEST DESCRIPTION (field #2) = HL. These assessments are required at all reporting periods with the exception of Dec 1.	
WOODCOCK-MUNOZ	Woodcock-Munoz language proficiency assessment
IPT	IPT language proficiency assessment
LAS	LAS language proficiency assessment
INSTRUMENT NOT SPANISH	Instrument other than Spanish
Following values to be used with TEST DESCRIPTION (field #2) = NMELPAPT. These assessments are required at all reporting periods with the exception of Dec 1.	
NMELPAPT	NM English Language Proficiency Assessment Placement Test

4. Standard Achieved Code (Assessment Fact Template - Field 17)

Code	Standard Achieved Description
------	-------------------------------

A. Assessment Values – (This only applies to 3Y/4Y – Programs Fact. PROGRAMS CODE (field # 5) = 3Y or 4Y)

- A Did not improve functioning
- B Improved functioning, but not sufficient to move nearer to functioning comparable to same-aged peers
- C Improved functioning to a level nearer to same-aged peers and acquired new skills, but did not reach it
- D Improved functioning to a level comparable to same-age peers
- E Maintained functioning at a level comparable to same-aged peers



5. Infraction Codes (Student Infraction Template)

Code	Infraction Description
1	Assault/battery with firearm
2	Assault/battery with knife or cutting object
3	Assault/battery with other dangerous weapon
4	Assault/battery aggravated with hands, feet, fist
5	Assault/battery simple
6	Other Violence - Sexual battery
7	Other Violence – Homicide
8	Other Violence – Kidnapping
9	Other Violence - Robbery using force
10	Other Violence - Self Injury
11	Other Violence – General

A. Vandalism

40	Graffiti
41	Criminal Damage
42	Breaking/Entering/Larceny
43	Missing Property/Theft
44	Arson
45	Vandalism
46	Other Vandalism, Describe in Comment Field (Field #15)

B. Weapons, Substance Abuse, Gang Activity

51	Weapons Possession – Knife/Cutting
52	Weapons Possession – Other
53	Gang-Related Activity
54	Drug Violation
55P	Alcohol Violation – Possession
55U	Alcohol Violation – Use
55D	Alcohol Violation – Dealing
56	Tobacco Use
57	Other Weapons, Substance Abuse, Gang Activity – Describe in Comment Field (Field #15)

C. Firearms Possession

61	Handgun Possession
62	Rifle/Shotgun Possession
63	Other Firearms Possession - Describe in Comment Field

6. Response Code (Student Infraction Response Template - Field # 7)

Code	Response Description
1	Arrest/referral to justice system
2	In school suspension
3	Out of school suspension
4	Expulsion (no educational services – REGULAR ED ONLY)
5	Modified Expulsion (still receiving some educational services)
6	Sent to alternate setting by school personnel
7	Sent to alternate setting based on hearing officer determination of likely injury
8	Other/Unknown



7. Disability and Disability Cause Codes (Special Education Snapshot Template)

A. Disability Description

- AU Autism
- DB Deaf-Blindness
- DD Developmental Delay
- ED Emotional Disturbance
- G Gifted
- HI Hearing Impairment
- MR Mental Retardation
- MD Multiple Disabilities
- OHI Other Health Impairment
- OI Orthopedic Impairment
- SL Speech or Language Impairment
- SLD Specific Learning Disability
- TBI Traumatic Brain Injury
- VI Visual Impairment

B. Disability Cause Description

1. Syndromes

- A1 Down's Syndrome
- A2 Trisomy 13
- A3 Usher's
- A4 Other Syndrome

2. Multiple Congenital Anomalies

- B1 CHARGE Syndrome
- B2 Fetal Alcohol Syndrome
- B3 Hydrocephaly
- B4 Maternal Drug Use
- B5 Microcephaly
- B6 Other Multiple Congenital Anomaly

Premature

- C1 Prematurity as sole cause

3. Congenital Prenatal Dysfunctions

- D2 Herpes
- D3 Rubella
- D4 Syphilis
- D5 Toxoplasmosis
- D6 Other Congenital Prenatal Dysfunction

4. Postnatal Causes

- E1 Asphyxia
- E2 Encephalitis
- E3 Head Injury/Trauma
- E4 Meningitis
- E5 Stroke
- E6 Other Postnatal Cause

5. Cause not listed above

- F1 Other Cause Not Listed



8. Primary Setting Codes (Special Education Snapshot Template)

A. Primary Setting Code Description

1. Early Childhood Settings (Ages 3-5)

- EC01 In Regular EC Program at least 80% of the time
- EC02 In Regular EC Program 40%-79% of the time
- EC03 In Regular EC Program less than 40% of the time
-
-
- EC06 Separate School
- EC07 Residential Facility (includes homebound receiving INPATIENT services)
- EC08 Residential Facility (includes hospitalized receiving INPATIENT services)
-
- EC10 Private School – Parentally Placed (use Location Code 997)
-
-
-
- EC14 Alternative Schools (includes Family Schools)
-
- EC16 Service Provider Location (Includes Homebound receiving OUTPATIENT services)
- EC17 Separate Class

2. School Age Settings (Ages 6-21)

- SA01 Inside Regular Class 80% or more of day
- SA02 Inside Regular Class 40% - 79% of day
- SA03 Inside Regular Class less than 40% of day
- SA04 Homebound (use Location Code 998)
- SA05 Public Separate School
- SA06 Private Separate School
- SA07 Public Residential Facility
- SA08 Private Residential Facility
- SA09 Juvenile Detention/Corrections
- SA10 Private School – Parentally Placed (use Location Code 997)
- SA11 Hospitalized (use Location Code 993)
- SA12 Removed to IAES - by School Personnel: An appropriate setting determined by the child's IEP team in which the child is placed for no more than 45 school days. The setting enables the child to continue to receive educational services and participate in the general education curriculum (although in another setting) and to progress toward meeting the goals set out in the IEP. As appropriate, the setting includes a functional behavioral assessment and behavioral intervention services and modifications to address the behavioral violation so that it does not recur.
-
- SA14 Alternative Schools (includes Family Schools)
- SA15 Removed to IAES - by Hearing Officer: Those instances in which an impartial hearing officer orders the removal of children with disabilities from their current educational placement to an appropriate alternative educational setting for not more than 45 school days based on the hearing officer's determination that maintaining the child's current placement is substantially likely to result in injury to the child or others. The IEP team is responsible for determining the interim alternative educational setting.
- SA18 Hospital (use Location Code 993)



9. Event Reason Codes (Special Education Events Template)

A. Event Reason Code #7 (If Event Type Code = 1-Exit)

- 1 Returned to regular education (no longer receiving special education)

- 4 Reached Maximum Age
- 5 Died
- 6 Moved, known to be continuing

- 8 Dropped Out (Includes GED recipients and Moved, not known to be continuing)
- 9 Graduated on Standard Pathway
- 10 Graduated on Career Pathway
- 11 Graduated on Ability Pathway

10. Non-Conformance Reason Codes (Special Education Events Template)

A. Non Compliance Description Field #20

- 1 Parents selected to have child remain in Part C program (IFSP in place)
- 2 LEA missed deadline

- 6 Student moved out of state
- 7 Deceased
- 8 Dual enrollment in Part C and Part B programs

- 10 Part C did not schedule 90-day conference on time
- 11 Student moved to another district in NM

- 14 Withdrawal from Part C by Parent
- 15 Parent refused to give consent for transition planning

- 17 Parent did not produce child for testing (at least three documented attempts)



11. Enrollment Code (School Enrollment Template - Field # 7)

Code	Enrollment Description
E1	Enroll - Student enrolled at this school for the first time during the 2008-2009 school year including students who attended this school in 2007-2008 and return this year; Student who has NOT BEEN ENROLLED anywhere else in the U.S. during the current school year. This student is in this school for the first time during this school year regardless of start day.
E2	Enroll – Student who has been enrolled in school this <u>current</u> school year in another state, private school, home school or transfer in from a state-supported school. Registration for school can be at anytime during the year.
R1	Enroll – Student that transfers from one school to another school in same district during the current school year.
R2	Enroll - Student who moves from another school district or Charter School in <u>another school district in New Mexico</u> into your district after school starts. (Also includes charter school from another district and NOT a Charter School in your district).
R3	Enroll - Student previously dropped from school for any reason other than transfer to another school or district and later <u>returns to your school</u> site without attending school elsewhere during this school year. (was previously an E1, R1 or R2).
W1	Withdrawal – Student who withdraws from school or no longer attends for any reason <u>not</u> found in W2. (Includes a student transferring to another district or out of state).
W2	Withdrawal - By Law, student that has been absent for ten (10) consecutive days for any known reason (sickness, suspension, etc.) must be dropped from the rolls.
W3	Withdrawal - Student that was pre-enrolled for the new school year and did not return to school (a No-Show).
WD	Withdrawal – Death
WG	Graduated

12. Residence Status Code (School Enrollment Template - Field # 10)

Code	Residence Status Description
1	Public School
2	Another Charter School
3	Home School
4	Private School
5	Correctional Facility
6	Out of state
7	Out of school more than 1 year
8	BIE School / Federal Grant / BIE Contract
9	State Supported

13. Programs Code (Programs Qualification - Field # 5)

Code	Program Description
ELL	English Language Learner (required at 40D, 80D, JAN, 120D and EOY)
MH	Mental Health Services Required (special ed only) (required at all reporting periods)
VR	Vocational Rehabilitation Services Required (special ed only) (required at all reporting periods)
DD	Developmental Disability Services Required (special ed only) (required at all reporting periods)
IL	Independent Living Services Required (special ed only) (required at all reporting periods)
PS	Postsecondary Services Required (special ed only) (required at all reporting periods)



14. Qualification Info Code (Programs Qualification – Field # 8)

Code	Qualification Description
------	---------------------------

Valid Values for Original Classification:

- 0 Not Applicable
- 1 Home Language Survey and Language Proficiency Assessment
- 2 Teacher Observation and Language Proficiency Assessment
- 3 Student Survey (7-12 only) and Language Proficiency Assessment

Valid Values for Reclassification from FEP back to ELL:

- 0 Not Applicable
- Student academic achievement on the state mandated test, a Student Assistance Team (SAT) referral, and Language
- 9 Proficiency assessment results.

15. Event Type Code (Special Education Events - Field # 5)

Code	Event Type Description
------	------------------------

- 1 Special Education Exit
- 20 Part C to B 90 day transition conference (a record with this value must be submitted if Student Snapshot > SPED REFERRAL CODE (field # 167) = C)
- 21 Part C to B Eligibility Determination - YES (a record with this value must be submitted if Student Snapshot > SPED REFERRAL CODE (field # 167) = C)
- 24 Part C to B Eligibility Determination - NO (a record with this value must be submitted if Student Snapshot > SPED REFERRAL CODE (field # 167) = C)
- 22 Part C to B Initial Placement IEP or IFSP (a record with this value must be submitted if Student Snapshot > SPED REFERRAL CODE (field # 167) = C)
- 23 Part C to B IEP Implementation (a record with this value must be submitted if Student Snapshot > SPED REFERRAL CODE (field # 167) = C)
- 30 Part B - Parental Consent Initial Evaluation Only (Required for ALL INITIAL EVALUATIONS)
- 31 Part B Initial Evaluation (Required for ALL INITIAL EVALUATIONS)
- 32 Part B – Initial MDT Eligibility Determination - YES (a record with this value must be submitted if Student Snapshot>SPED Referral Code is F)
- 33 Part B – Initial MDT Eligibility Determination - NO (a record with this value must be submitted if Student Snapshot>SPED Referral Code is F)

16. Programs Code (Programs Fact - Field # 5)

Code	Program Description
------	---------------------

- T1A Title I Part A (required at all reporting periods)
- T1C Title I Part C (required at all reporting periods)
- T3 Title III (required at all reporting periods)
- T7 Title VII (required at all reporting periods)
- T8 Title VIII (required at all reporting periods)
- BEP Bilingual Education Program (required at all reporting periods)
- BUS Bus Services (required at 40D and Dec 1)
- BSCE Bus Services Vocational Ed/Concurrent Enrollment (required at 40D and Dec 1)
- FAEA Fine Arts Education Act (required at 40D, 80D and 120D)
- ESL English as a Second Language (required at 40D)
- EIS Early Intervening Services (required at 40D, 80D, Dec 1, 120D and EOY)
- ES Title IB - Even Start Program
- 3Y Child participating in the Early Childhood 3Y Program (required at all reporting periods)
- 4Y Child participating in the Early Childhood 4Y Program (required at all reporting periods)
- CSDA Charter School Students participating in a District Activity
- HSDA Home School Students participating in a District Activity
- RTI Response to Intervention



17. Participation Info Code (Programs Fact - Field # 18)

Code	Participation Description
------	---------------------------

Valid Values for BEP:

- 1 Dual Language Immersion
- 2 Developmental/Maintenance Bilingual
- 3 Enrichment
- 4 Transitional Bilingual
- 5 Heritage/Indigenous Language
- 6 Not participating in one of these model

Valid Values for ESL:

- 6 Not participating in one of these model
- 7 Structured English Immersion
- 8 Content-Based English as a Second Language
- 9 Pull-Out English as a Second Language
- 10 Specially-Designed Academic Instruction in English
- 11 Sheltered Instruction Observation Protocol (SIOP)
- 12 Other Model

Valid Values for RTI:

- 13 RTI Tier 1
- 14 RTI Tier 2
- 15 RTI Tier 3

18. Tribal Affiliation / Native American

The following tribal codes are referenced in multiple places:

- Staff > Field # 70 - Race or Ethnicity Subgroup Code
- Staff Snapshot > Field # 70 - Race or Ethnicity Subgroup Code
- Student > Field # 114 - Race or Ethnicity Subgroup Code
- Student Snapshot > Field # 114 - Race or Ethnicity Subgroup Code

Code	TRIBAL AFFILIATION
------	--------------------

- 0 Not Applicable
- 1 Acoma
- 2 Cochiti
- 3 Isleta
- 4 Jemez
- 5 Jicarilla Apache
- 6 Laguna
- 7 Mescalero Apache
- 8 Nambe
- 9 Navajo
- 10 Picuris
- 11 Pojoaque
- 12 San Felipe
- 13 San Ildefonso
- 14 Ohkay Owingeh (formerly San Juan)
- 15 Sandia
- 16 Santa Ana
- 17 Santa Clara
- 18 Santo Domingo
- 19 Taos



- 20 Tesuque
- 21 Zia
- 22 Zuni
- 23 Other

19. Language Codes – Native American and International

The following language codes are referenced in multiple places:
Student > Field # 123 - Home Language Code
Student Snapshot > Field # 123 - Home Language Code
Course Instructor > Field # 21 - Alternate Instruction Language Code

Code	Language Description
0	English
1	Spanish
2	Vietnamese
3	Hmong
4	Cantonese
5	Cambodian
6	Korean
7	Laotian
8	Navajo
9	Tagalog
10	Russian
11	Creole (French)
12	Arabic
13	Portuguese
14	Japanese
15	Other
16	Tiwa
17	Tewa
18	Towa
19	Keres
20	Jicarilla Apache
21	Mescalero Apache
22	Zuni
24	American Sign Language
25	English Based Sign System
